

ACADEMY COLLEGE

AIRCRAFT DISPATCH

GRADUATION REQUEST FORM

- Route to:
- Placement
 - DOE
 - Academic Serv.
 - DOA

1	TODAY'S DATE: _____	
	STUDENT: Your Full Name (PRINT NAME AS YOU WOULD LIKE IT TO APPEAR ON YOUR DIPLOMA): _____	
	Program Name: _____	GRADUATION DATE: _____
	Home Address: _____	Home Phone: _____
	City: _____	State: _____ Zip Code: _____

	<u>Course Code</u>	<u>Exam</u>	<u>HRS</u>	<u>Numeric Grade</u>	<u>Letter Grade</u>	<u>Date</u>
	ATIFNC	Correspondence Worksheets(Average) (C)	120	_____	_____	_____
	ATIFNR	Comprehensive Knowledge Exam (R)	120	_____	_____	_____
	ADXWRT	FAA Knowledge Exam (ADX)	NA	_____	_____	_____
	ATIPRACT	ATI Practical Exam	80	_____	_____	_____
	FAAPRACT	FAA Practical Exam	NA	_____	_____	_____
GRADES MUST BE POSTED WITH HOURS ONLY						
2	1a) If a PA grade is awarded for the ATI Practical Exam, the student status is "COMPLETE". Complete Letter is awarded with a copy to the FAA designated examiner					STATUS
	OR					
	1b) If an FA grade is awarded for the ATI Practical Exam, the student status is "DROP". Complete Letter is not awarded and the student is not qualified to sit for the FAA Practical Examination.					_____
	2) Students who pass the FAA Practical Exam will "Graduate" from the program.					_____
3) Copy of airman's certificate, complete letter, and ADX test results to course file and student file.					_____	
APPROVAL:						
_____			_____			
Director of Education Signature			Date			

3	ADMINISTRATION:	
	<input type="checkbox"/> Post Grades in Class <input type="checkbox"/> Graduate in CLASS <input type="checkbox"/> Delete ATA from current schedule	

Campus Director Signature Date		